

## **Town of Vienna Board Meeting Minutes Monday, October 20, 2014**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt, Tony Larson and Treasurer Nikki Roessler.

After the Pledge of Allegiance there was a motion by Endres, 2<sup>nd</sup> by Rupp to approve the minutes of the October 6, 2014 regular board meeting. All yes.

**Public comment:** None.

**DMB Community Bank** – Tony Larson was present and handed out a credit analysis prepared by Key State Financial. The town has a rating of neutral. It went from stable to neutral because we showed the expense for the new building all in one year. That made it look like our expenses exceeded our revenues. That should correct itself this year. Our debt to property valuation ratio is less than 1%. The cap is 5% so we are well under the limit. Mr. Larson stated that we are the strongest municipality of all that they work with. He provided a copy of the DMB financial report for 2013. It was their 2<sup>nd</sup> highest year of profitability with earnings of 2.4 million dollars. He stated that they have an extremely low percentage of bad loans. Mr. Larson thanked the board for their business.

**Agent Change for Vienna Kwik Stop** – Jax Enterprises IV has completed a change of agent form. George Dorn is no longer the agent. The new agent is Michele Hernandez. Motion by Endres, 2<sup>nd</sup> by Freppon to approve Michele Hernandez as the new agent for Vienna Kwik Stop. All yes. Clerk Note: It will not be issued until Ms. Hernandez completes the alcohol server course.

**Mailbox Ordinance 10-20-14** – The ordinance was updated to remove language about mailbox height. It now directs the resident to contact their respective post office for mailbox installation instructions. Motion by Rupp, 2<sup>nd</sup> by Freppon to approve Mailbox Ordinance 10-20-14. All yes.

**Operator's Licenses** – None.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire meets on November 5<sup>th</sup>. Supervisor Ripp reported that Dane Fire meets tomorrow. Chairman Breggeman reported that the DeForest Senior Center is interested in purchasing the former UW Health Clinic property next to the center. A resolution was prepared asking the 3 municipalities to put \$150,000 towards the purchase price with the remainder coming from private donations. The resolution will be on the agenda for the next town board meeting. Supervisor Freppon reported that a committee for Waunakee EMS future planning has recommended that Waunakee EMS become a paid service. They will be bringing information to their next meeting as to how it would work and what it would cost. It would not take effect until the 2016 budget year. They will be purchasing 2 new ambulances. They have the money to pay for them. Supervisor Endres reported that Waunakee Fire meets next week.

### **Town Clerk's Report**

- Clear Horizons PILOT Agreement – A meeting was held with Norm Doll and Leo Maney on October 15<sup>th</sup>. They claim they like the agreement but cannot sign it yet. They say they are working on getting another investor to purchase the digester equipment for 30 cents on the dollar. Clear Horizons would continue to run it. The board discussed the amount due for the repairs to Cuba Valley Road. It was decided by the board that if they sign the PILOT agreement by November 3<sup>rd</sup> the amount due for the road will be \$27,541.04. If they do not sign the agreement the amount due will be \$54,894.00.
- Lift Station Update – The float wiring was changed so the low float only triggers if the pumps are operating. It continues to siphon on its own. The new vacuum release valve has arrived. It has been installed in the line but the valve has not been opened. We are waiting until we have the time to dedicate a few days to it in the event it creates another air lock.
- Abandoned Homes – The owners of the home on Easy Street were contacted. They said they have had inquiries from people that are interested in fixing it instead of tearing it down. They asked if we could give them until the end of June 2015. If it is not sold by then they would tear it down. The owners of the Cuba Valley Road property were also contacted. They said there is asbestos present that is expensive to remove. They were provided with the name of the company that removed the asbestos from the old town shop. They will see if they can get it down before the first of the year.
- Plan Commission Update – A resident had expressed a desire to split a lot on Hilltop. After consulting with the Village (ETZ area) the resident decided he will try to sell the lot without splitting it. WISDOT needs to relocate their salt shed on State Highway 19. They looked at alternative sites as far north as County V and as far south as Highway 51 and County CV. The Plan Commission felt that locating it on the north side of County V at County I was not a good use of prime commercial land.

- Act 377 – A survey of other towns in Dane County was conducted. Some have taken action and others are waiting for a draft ordinance from the Dane County Towns Association. We will wait until the draft ordinance is complete before taking action.
- Budget Update – There was discussion about the mill rate and local tax levy. We will try to leave the mill rate the same for the town portion. It will be difficult with the loss of tax revenue from the manure digester. The working budget meeting will be held on Thursday, October 23, 2014.
- Hamre Memorial – Former Town Chair Carlton Hamre passed away last week. A memorial is being given to the DeForest Senior Center in his memory.

Motion by Endres, 2<sup>nd</sup> by Ripp to pay current town bills in the amount of \$172,103.87 (Utility 1 = \$9,019.52, Utility 2 = \$9,238.73, Payroll = \$6,706.43 and Town General = \$147,138.69) All yes.

Meeting was adjourned at 7:52 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the November 3, 2014 Town Board Meeting.