

Town of Vienna Board Meeting Minutes Monday, October 6, 2014

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt and Deputy Rich Bennett (7:26 P.M.)

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Ripp to approve the minutes of the September 15, 2014 regular board meeting. All yes.

Public comment: None.

Abandoned Homes – The clerk had received an inquiry about one of the abandoned homes in the town and whether we could order it taken down. There are statutes that spell out the procedure for ordering a home razed. There was discussion about contacting the owners to see if they would voluntarily remove the homes. There would be a tax advantage to them if they removed the homes before the 1st of January. The clerk will contact the owners of the properties.

Mailbox Ordinance 10-20-14 – Our current mailbox ordinance specifies a height at which mailboxes should be installed. Several residents in the Waunakee postal service area have been contacted and advised they need to raise their mailboxes as the Waunakee Post Office will be getting a new delivery vehicle that is higher. The clerk spoke with both the Waunakee and DeForest Postmasters and there are differences of opinion as to the height. Our ordinance will be updated to remove language about height and it will direct the resident to contact their respective post office for mailbox installation instructions. The revised ordinance will be placed on the agenda for the next meeting.

Employee Health Insurance – In past years the town portion of the employee health insurance payment was the same for all 5 HMOs available. For 2015 there are differences based on the HMO chosen. The clerk asked for guidance when preparing the budget as to how much the town should pay. The direction given was that the town will pay the lowest amount of those listed.

Operator's Licenses – Motion by Endres, 2nd by Freppon to approve an Operator's License for Quintin Buss at All Stop, Inc. All yes. Motion by Rupp, 2nd by Ripp to approve an Operator's License for Kathryn Bair at Shell One Stop. All yes.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire had a meeting on October 1st. They are 65 calls ahead of last year. This is Fire Prevention Week and there is a chili cook off on October 11th. There was discussion about Car 1 as they have had ongoing ignition problems and GM has offered to buy the vehicle back. They would need to pay \$7500 to trade up 3 years. The chief gave a presentation on the Sanimax Fire. They also had a preliminary discussion about the purchase of a ladder truck. Supervisor Ripp reported that Baker Tilly gave a quote of \$1200-1800 to review the books and another \$2900-3500 to set things up for the future. Bob Lee will be bringing the bank statements from 2010 forward to the next meeting. They have a meeting this Wednesday to get the 2015 budget finalized. Chairman Breggeman reported that the DeForest Senior Center meets next Tuesday. Supervisor Freppon reported that Waunakee EMS meets this Thursday. Supervisor Endres reported that Waunakee Fire met on September 29th but he was unable to attend.

Deputy Bennett's Report – Deputy Bennett arrived at 7:26 P.M. He provided a listing of calls in the town from August 1st to October 1st. He also left a handout on Halloween safety. There is an ongoing investigation about a group home/drug rehab facility that is operating in the town in violation of zoning ordinances. The owner of the property has been interviewed as well as the operator of the facility. The investigation will continue.

Town Clerk's Report

- DaneCom Update – They have determined that some of the ongoing radio problems have been caused by a state frequency operating on the Blue Mounds tower. That problem is being resolved. The County Executive has included \$4 million in the 2015 budget for construction of additional radio towers. They have discontinued the weekly roll call testing for now.
- Town Hall Grounds – The landscaping items have been mostly completed. The roof hatch insulation has been completed. Travis Malueg from General Engineering has taken a job with another company.
- Road Projects Update – Cuba Valley Road has been completed and the final pay application is being processed for this meeting. Hahn Road blacktopping was done on September 25th. Our employees are working on the shouldering and it should be finished soon.
- Clear Horizons Update – We are working on getting a meeting set up. Clear Horizons is having a consultant review our previous agreement and they want that report back before they meet with us.
- DeForest Farmland Preservation Update – The DeForest Village Board approved updating the ordinance at their expense at their September 16th meeting. Parcels have been reviewed for compliance with A-1ex standards. A list of parcels that will likely need to be rezoned has been provided to Village Planner Mark Roffers and Village Zoning

Administrator Rachel Holloway.

- Lift Stations Update – We have been having issues with lift station 2 since September 2nd. It started siphoning during low usage times. When it siphons down it puts it into a manual float mode which calls out an alarm and requires a manual reset. We repositioned an air relief valve which created an airlock. The air relief valve was moved back to its original position. We had to have the fire department flush the force main to remove the air. L.W. Allen was here today to rewire the floats so it will not go into the float mode when it siphons. A vacuum relief valve has been ordered for the other manhole. We are working with Hydrite Chemical to get something to help eat up the solids that are accumulating in the wet well. We got a quote from Strander Sanitary for cleaning of lift station one.
- Budget Meetings – In past years we have done a working budget meeting to discuss the budget prior to the notice being published in the newspaper. It was determined that we will have the working budget meeting on Thursday, October 23 and the Annual Budget meeting on Tuesday, November 18th.

Motion by Rupp, 2nd by Endres to pay current town bills in the amount of \$62,031.05 (Utility 1 = \$648.86, Utility 2 = \$46.76, Payroll(2) = \$8,669.68 and Town General = \$52665.75) All yes.

Meeting was adjourned at 8:04 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the October 20, 2014 Town Board Meeting.