

Town of Vienna Board Meeting Minutes Monday, April 21 2014

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Judd Blau and Don Schmidt.

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Endres to approve the minutes of the April 7, 2014 regular board meeting. All yes.

Public comment: DeForest Village President Judd Blau was present to explain the Village's position on updating their Farmland Preservation Ordinance. They feel that since it only affects Town properties that the Town should pay ½ towards updating the ordinance. Since they Town doesn't want to pay 1/2, they are not interested in paying anything. They think that we would have to pay more if we had to do it on our own. It was explained that our attorney is researching options and the original ETZ agreement, which is believed to state that the Village is responsible for updates to the ordinance.

Pay Application – A pay application from Cardinal Construction in the amount of \$29,470.80 was presented along with 2 invoices from General Engineering for contract administration in the amount of \$570.39. This represents the final amount to General Engineering for contract administration. There was discussion about whether the final amount should be paid for contract administration because the project is not complete. Motion by Endres, 2nd by Ripp to approve payment of the Cardinal Construction pay application, but to hold the General Engineering check. All yes.

Clemens Rezoning – The board reviewed a request from Cory Clemens to split and rezone 3.35 acres from A-1ex to LC-1 on Dunroven Road south of Meek Road. The Plan Commission reviewed and recommended approval with conditions. The conditions are: When the new buildings are complete the property at 7549 Dunroven Road currently zoned LC-1 must be changed to a zoning consistent with the house. The driveway location and width is to be determined and a driveway permit issued by the Town. Fees of \$1800 to be paid. There will be no Town of Vienna fee charged when the 7549 Dunroven Road LC-1 zoning is removed. Motion by Ripp, 2nd by Rupp to approve the Plan Commission's recommendation with the conditions. All yes.

Appointments – Chairman Breggeman proposed the following appointments to boards/commissions: DeForest Senior Center and Half Century Club – Chairman Breggeman and Robert Pulvermacher; Dane Fire Board – Supervisor Ripp; Waunakee EMS – Supervisor Freppon; Waunakee Fire Board – Supervisor Endres; DeForest Fire Board & Weed Commissioner – Supervisor Rupp; Plan Commission (3-year term) – Tom Midthun; Tourism Commission (1 year) – Brian Brandstetter. Motion by Rupp, 2nd by Freppon to approve the appointments. All yes.

Painting Quotes – The board reviewed quotes from Roberts Painting and Hall Painting for the repainting of the salt storage and cold storage buildings. Roberts Painting quote was \$5,895 and Hall Painting quote was \$2,280. Motion by Ripp, 2nd by Endres to accept the Hall Painting quote. All yes.

Surplus Town Property – Discussion of disposal of surplus town property. The clerk would like to use www.wisconsin surplus.com The items would be listed for 10-14 days and there is no cost to the town. We will likely list and sell the items in May so the old shop can be taken down in June. Motion by Endres, 2nd by Rupp to use Wisconsin Surplus to dispose of the surplus town property. All Yes.

Operator's License(s) – Motion by Freppon, 2nd by Ripp to approve an Operator's License for Anthony Miller at Comfort Inn. All yes.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire met on April 9th. They had 21 applications in their recruiting effort. A review of the Fire Chief has been completed. Discussion of contracting was taken off the agenda. Supervisor Ripp reported that the Dane Fire Board had discussions about changing to a 5 person board. They will be meeting again on April 28 and May 13. Chairman Breggeman reported that the DeForest Senior Center is considering adding 10 hours per month to a case worker position due to heavy call and case volume. They will be considering making additional changes for next year. Supervisor Freppon reported that Waunakee EMS met on April 10th. They have a committee in place to study the long term staffing needs of the district. Supervisor Endres reported that Waunakee Fire meets on April 28th.

Town Clerk's Report

- Electronics Recycling – It took 2 ½ dumpsters to haul all of the items that were collected. It was an estimated 16 tons of electronics that were recycled.
- Fly Dane – They are waiting for weather conditions to clear and the ice to come off the lakes before they fly. They want to get it done before the trees start to bud out, so the window of time is becoming limited. This is for aerial photography associated with our large maps and the Access Dane maps.
- Recycling Grant – The paperwork that is due by April 30th has been completed. We also received the grant award of

\$4,941.76 for 2014. We should receive the check by June 1, 2014.

- Brine Tank – For the past 4 years Arlington Agronomy has provided a tank for us to use for salt brine. There was discussion about getting each of the 2 owners a gift certificate for \$100. Motion by Endres, 2nd by Freppon to approve. 4-0 yes with Supervisor Rupp abstaining.
- DeForest Farmland Preservation Ordinance – An E-mail from DeForest Administrator Steve Fahlgren was shared with the board. It stated that the Village is not interested in funding any of the revisions. More research on the ETZ ordinance is being done.
- FICA/Withholding – There was an issue with FICA/Withholding when we transitioned to Quickbooks. We have received an employee refund of \$88.06 of the overpaid amounts. We will calculate the amounts owed to employees and allow appropriate time off. If we refund the money it may require them to refile their tax returns.

Motion by Rupp, 2nd by Endres to pay current town bills in the amount of \$59,151.99 (Utility 1 = \$6,455.46, Utility 2 = \$6,613.31, Payroll = \$4,363.31, Building = \$29,470.80 and Town General = \$12,249.07) All yes.

Meeting was adjourned at 8:06 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the May 5, 2014 Town Board Meeting.