

## 165<sup>th</sup> Annual Town of Vienna Meeting Minutes Tuesday, April 15, 2014

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp Treasurer Nicole Roessler and Clerk Shawn Haney were present. Also present was Kevin Krysinski from Johnson Block, former Plan Commission Chair Harold Rupp and Town Patrolman Scott Benson.

After the Pledge of Allegiance there was a motion by Ripp, 2<sup>nd</sup> by Endres to approve the minutes of the April 16, 2013 Annual Meeting minutes as printed. 4-0 yes with Supervisor Rupp abstaining.

**Town Financial Report:** Kevin Krysinski of Johnson Block went over the financial report. Johnson Block completed a financial compilation for 2011, did an audit of 2012 financials, and completed a compilation of 2013 financials. This year's report is similar to what was done last year, but a full audit was not done. The report covers the Town general fund and the two Utility funds. Two areas that were listed as being over budget were building inspection fees and room tax fees. In both cases the revenues also exceeded the budget, so there were no issues with being over budget. Kevin stated that the Town is in good financial shape. He stated that we have a strong fund balance with manageable debt. By statute we would be allowed to have 10.7 million in debt. We have 1.7 million in total debt, so we are well under our limit. A question was asked about the town hall project financials. We will not be able to close the books on the project until everything is complete. The final layer of blacktop needs to be done as well as landscaping, drainage ponds, etc. It will likely be mid-summer before everything is complete.

**Plan Commission Report:** In the absence of Plan Commissioners, Clerk Haney reported that in 2013 the Plan Commission reviewed several splits and CSMs, approved the plans for Reynolds Crane & Rigging, and All Stop Inc.

**Equipment Committee Report:** Supervisor Ripp stated that in 2013 the riding lawn mower was replaced. A welder, snowblower and shouldering machine were recently purchased. There are currently no medium duty trucks on state contract. Once a contract is issued we will investigate plow truck options.

**Town Chairman's Report:** Chairman Breggeman stated he was glad the town is in good financial condition, and is happy that the new Town Hall/Shop has been completed.

### **Town Clerk's Report:**

- Road Condition Report – We will be reconstructing Hahn Road from Patton Road west approx. 1 mile. Due to the TRIP grant we will not be able to open the bids for that project until the first meeting in July. Crack filling will be done on various town roads when weather permits. Sealcoating will be done on Patton Road from County V to Hahn Road, Dunroven Road from DM to Meek Road, and Viaduct Road from Dunroven Road to Bonetti Road. Depending on funds available after Hahn Road bids, additional sealcoating may be done on Cuba Valley Road from Schumacher to N. Madison St. and Cuba Valley Road from N. Madison to State Highway 113, along with Schwoegler Drive. Culverts will be replaced on Hahn Rd west of Patton Road, 3 culverts at Madigan and Hahn, and 1 on the west side of Windsor Prairie south of Pine Spring.
- Open Book/Board of Review – The dates have not been set by the assessor yet. We are hoping to have the dates by the time the May newsletter goes to the printer on April 25<sup>th</sup>.

**Old Business** – None.

**New Business** – The 2015 Annual Meeting date will be April 21, 2015. There was discussion about an open house for the new building. It was decided to revisit the idea later in the summer/fall when all of the landscaping, drainage ponds and painting of the other buildings is complete.

**New Officials** – Supervisors Gary Endres and Ron Rupp completed their Oaths of Office prior to this meeting due to the new timelines.

Meeting was adjourned at 7:39 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the April 21, 2015 Annual Town Meeting.