

Town of Vienna Board Meeting Minutes Monday, March 3, 2014

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Supervisor Jeff Freppon was excused. Also present: Don Schmidt, Jim Koltes (7:05 P.M.)

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Endres to approve the minutes of the February 17, 2014 regular board meeting. 4-0 yes.

Public comment: None.

Mineral Extraction Ordinance – We received a draft ordinance from the Dane County Towns Association. Legislation has been introduced that would place restrictions on mineral extraction sites. Upon advice from Attorney Mitby the draft ordinance was tabled.

Operator's License(s) – Motion by Ripp, 2nd by Rupp to approve an Operator's License for Dana Entzminger for Ehlenbach's Cheese Chalet. 4-0 yes.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire meets on Wednesday. They will be discussing the proposed contract agreement. Supervisor Ripp reported that Dane Fire is still having issues with others not having access to the checkbook and bank accounts. The checking account has not been balanced since 2009. At the next meeting there will be an agenda item to have a 5 member board, as there are constant deadlocks with only 4 members now. Chairman Breggeman reported that the DeForest Senior Center meets next week. Supervisor Endres reported that Waunakee Fire discussed DaneCom and traffic routes around and through the Village of Waunakee during construction of the roundabout.

Town Clerk's Report

- Dane Com Update – General Communications received the firmware upgrade and they are working on our radio programming. Installation may happen by March 14th.
- Dane County Public Works Project – The Town of Westport was contacted about the traffic route for trucks. They had discussed having the trucks go south to Hwy 19 but felt having them turn left to go east on Hwy 19 would be too hazardous. They feel using the proposed route of Easy street to County I north would be the safest.
- Town Hall Punch List Items – The painters returned and fixed their final items. The parking lot light poles have been installed. One set of lights is working. There is ice in the conduit preventing them from pulling the wire to the other pole. They are working on a different flag pole light. The in floor heat pumps were changed last Friday. We will be monitoring to see how the system works with the new pumps.
- Assessor Update – Jaimie Sutfin has taken a job with the City of Madison and is no longer working for Gardiner Appraisal Service. Greg Gardiner and a former Department of Revenue employee will be doing our work this year. They are currently in the process of reviewing last year's new construction and building permits.
- Town Hall Project Financial Update – The board was given copies of all town hall invoices paid to date, as well as an updated sheet showing what has been paid to General Contractor Cardinal Construction. The construction loan was closed in February and the final draw was taken. The loan payment was made on March 1st. Once the project is closed this summer (after final blacktop) the board will need to decide what to do with the remaining funds.
- Insurance Update – When we were in the old Town Hall our policy had personal property coverage of \$15,000. That amount needed to be updated. It was increased to \$40,500 to cover furniture, computers, copiers, etc. in the new building.
- Waunakee Traffic Detour – The Village of Waunakee is working on traffic detours and routes while the roundabout is being built at State Hwy 19 and County Highway Q. One of the routes uses Easy Street between State Highway 113 and Schumacher Road. It will be posted as a no truck route. Construction is expected to last from early May until Labor Day.

Motion by Rupp, 2nd by Ripp to pay current town bills in the amount of \$396,954.61 (Utility 1 = \$2,150.21, Utility 2 = \$46.76, Building = \$2,625.00, Payroll = \$5,468.74, Loan Payments \$369,009.81, Town General = \$17,654.09) 4-0 yes.

Meeting was adjourned at 7:47 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the March 17, 2014 Town Board Meeting.