

Town of Vienna Board Meeting Minutes Monday, January 20, 2014

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Supervisors Jeff Freppon and Gary Endres were excused. Also present: Travis Malueg, Cory Clemens, Don Schmidt, Paul Richgels and Scott Anderson.

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Ripp to approve the minutes of the January 6, 2014 regular board meeting and January 7, 2014 special board meeting. 3-0 yes.

Public comment: Cory Clemens appeared to ask the board about the use of Dunroven Road. He met with the Plan Commission last week to discuss the possibility of moving his business to farm land that he owns on Dunroven Road approx. ¾ mile north of County DM. After discussion, board members did not feel that use of the road for his business would be an issue.

Town Hall Project – Travis Malueg presented a pay application from Cardinal Construction and a direct pay to Drexel. Motion by Ripp, 2nd by Rupp to approve both payments. 3-0 yes. Change order # 7 regarding the well was discussed. During the well conversion there were problems with removing the old pump. It required cutting and replacing a section of well casing. There was discussion about the fact that we were not notified at the time that there would be additional expenses incurred. Motion by Rupp, 2nd by Ripp to approve change order # 7 in the amount of \$705. 3-0 yes. Change order # 8 regarding parking lot excavation was discussed. After the old town hall was removed it was discovered that it had been built on black dirt, and excavation needed to be done to make it suitable for the parking lot/driveway. In question was a \$1,791.89 extra charge for an engineering firm hired by Cardinal Construction. They were asking for additional undercutting that LMS did not agree was needed. Motion by Ripp, 2nd by Rupp to approve change order # 8 in the amount of \$13,829 which excludes the disputed amount of \$1,791.89 3-0 yes

Richgels CSM – Paul Richgels and Scott Anderson were present regarding a 3-lot CSM on Pine Spring Road at Windsor Prairie Road. There is an existing home on lot 1, so it will create two building sites. There will be onsite stormwater retention on the eastern most lot (lot3). The Plan Commission recommended approval. The town will replace a culvert under a driveway further south along Windsor Prairie Road, and clean the ditch as part of 2014 road maintenance. No development agreement is needed. The fees associated with the project are: Review fee - \$250, CSM fee - \$300 and Subdivision fee \$400 (200 per lot) for a total of \$950. Sewer connection fees will be paid to Utility 1 when the laterals are connected to the main. Motion by Ripp, 2nd by Rupp to approve the 3-lot CSM. 3-0 yes.

Resolution 01-20-2014-1 – A Resolution authorizing the Town Chairman and Town Clerk to execute an intergovernmental boundary agreement and utility service agreement with the Village of DeForest. This is the final step in approval of the joint agreement. Motion by Rupp, 2nd by Ripp to approve the resolution. 3-0 yes.

2013 Budget to actual review – The board was provided with copies of the 2013 budget to actual for revenues and expenses. Our revenues were more than budgeted and our expenses were less than budgeted for 2013. Some of the surplus will be rolled over into the 2014 budget in the form of a budget resolution.

Resolution 01-20-2014-2 – The budget transfer resolution was tabled until the February 3, 2014 meeting as budget resolutions require at least 4 board members to approve. It will be renumbered and brought back for the next meeting.

Operator's License(s) – None.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire is still studying options for a fire station location. Supervisor Ripp reported that the Dane Fire meets next week. Chairman Breggeman reported that the DeForest Senior Center met last week. They reviewed the 2013 budget and they were under budget for the year.

Town Clerk's Report

- Building Inspection Report – 48 building permits were issued in 2013. This included a large commercial addition at DeForest Self Storage, the demolition and reconstruction of the BP station and seven new single family residences.
- Utility 2 – General Engineering did the requested study to determine whether lift station # 2 could be replaced with a gravity system. The cost to make the conversion is estimated to be \$477,800 As desirable as it would be, the general consensus is that it is cost prohibitive.
- 2013 Recycling Report – Reports from 2012 and 2013 were reviewed. Trash collection went from 351.05 tons in 2012 to 373.23 tons in 2013. Recycling collection went from 140.13 tons in 2012 to 159.92 tons in 2013.
- DaneCom Update – The system startup date has been pushed back to March. Our radios are here but have not been installed. General Communications is waiting for a firmware update that would allow us to listen to Dane County Sheriff and Dane County Highway.

Motion by Ripp, 2nd by Rupp to pay current town bills in the amount of \$1,711,279.63 (Utility 2 = \$107.09, Payroll = \$5,060.58, Tax overpayments = \$3,471.75, Building = \$41,145.25, Town General = \$17,053.35 and payments to Dane County, 4 School Districts and MATC = \$1,644,441.61) 3-0 yes.

Meeting was adjourned at 8:07 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the February 3, 2014 Town Board Meeting.