

## **Town of Vienna Board Meeting Minutes Monday, November 18, 2013**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Lavern Wipperfurth, Don Schmidt, Greg Smithback, Linda Smithback and Jim Koltes.

After the Pledge of Allegiance there was a motion by Rupp, 2<sup>nd</sup> by Ripp to approve the minutes of the November 4, 2013 regular board meeting. All yes.

**Public comment:** None

**Town Hall** – Travis Malueg explained the pay application and direct purchase requests. The total of the direct purchases, appliances and payment to Cardinal Construction is \$198,786.27. There was discussion about a change order for electrical panels that were incorrect in the specs. That will be handled by General Engineering and not done as a change order. There is a pipe that needs to be installed near the boiler that will make the in-floor heat system run properly. Once the part is installed the engineer will visit to make sure it is operating correctly. Other things that need to be done include the parking light poles, flag pole and final hookup of the air compressor. Motion by Endres, 2<sup>nd</sup> by Freppon to approve the pay application and direct purchases. All yes.

There was further discussion about the proposed change order for the chair rail in the board room. Emmons Business Interiors had Statz Painting provide a quote. Their quote was \$995. EBI feels they have contributed an amount of \$909.70 in value towards the change order. There was discussion about other possible fixes. Motion by Rupp, 2<sup>nd</sup> by Endres to have Statz Painting do the work in place of Cardinal Construction. All yes.

**Zauner Rezoning** – The board reviewed a recommendation from the Plan Commission regarding a rezoning request by Michael Zauner to rezone 23.38 acres from A-1ex to A-2 and 9.91 acres from A-1ex to A-4 for property owned on the south side of Hauser Road, west of Schumacher Road. A 45.02 acre parcel would remain A-1ex and be sold to the Prairie Enthusiasts. The 45 acre parcel has been rented by the DNR for the past 10 years and if it is sold, it would require the rezoning of the other parcels. The Zauners are aware that when the sale occurs they lose their right to a split. Motion by Endres, 2<sup>nd</sup> by Ripp to accept the Plan Commission's recommendation for approval.

**DeForest/Boundary Utility Agreement** – The board reviewed the latest version of the agreement. Atty. Mitby and Atty. Reuter worked out changes that are acceptable to the Town and Village. Motion by Endres, 2<sup>nd</sup> by Rupp to give preliminary approval pending the joint public hearing and joint meeting. 4-0 yes with Supervisor Freppon abstaining.

**Welder Purchase** – Purchase will be discussed at an Equipment Committee meeting. Tentative date for the meeting was set for Tuesday, December 3, 2013 at 7:00 P.M.

**Snowblower Purchase** – Prices were obtained from Carl F. Statz and Sons and Johnson Sales for a Cub Cadet 524WE. Don Schmidt asked if we had checked Prairie Power Center as they are having a scratch and dent sale. Motion by Endres, 2<sup>nd</sup> by Rupp to accept the low price from Johnson Sales unless a comparable unit can be purchased for less at Prairie Power Center. All yes.

**Operator's License(s)** – Motion by Ripp, 2<sup>nd</sup> by Endres to approve an Operator's License for Jessica Kaltenberg at Phillips 66. All yes. Motion by Rupp, 2<sup>nd</sup> by Freppon to approve an Operator's License for Michael Erickson at All Stop, Inc. All yes.

**Town Supervisor Reports:** Supervisor Rupp reported the DeForest Fire Department continued their discussion about a new fire station. Supervisor Ripp reported that Dane Fire meets on Tuesday November 20<sup>th</sup>. Chairman Breggeman reported that he was unable to attend the last meeting at the DeForest Senior Center. Supervisor Freppon reported that Waunakee EMS is asking us to include an article in our newsletter about their rate decrease. Supervisor Endres reported that Waunakee Fire meets in 2 weeks. He asked whether we should inquire if the Dane and Waunakee Fire Departments could provide us with response times to different areas. There was discussion about making sure it is clear what we are asking for. Ex: response times in general or to specific locations? Supervisor Endres will bring it up at their next meeting.

### **Town Clerk's Report**

- Town Hall Project Financials – The board was provided a summary regarding the Town Hall project payments made to date. Copies will be available at the Annual Budget meeting on the 26<sup>th</sup>.
- Budget Update – A couple minor changes were made after the working budget meeting. The manufacturing assessment numbers came in the mail today, so we can start calculating mill rates.
- Meeting Fee Increase – We never discussed a meeting fee increase when we had the working budget meeting. Supervisors III and IV would be eligible for an increase in April. The consensus was that an increase would not be recommended at the budget meeting.

Motion by Ripp, 2<sup>nd</sup> by Rupp to pay current town bills in the amount of \$241,529.57 (Utility 1 = \$901.82, Utility 2 = \$505.58, Payroll = \$4,211.64, Building = \$198,786.27 and Town General = \$37,124.26) All yes.

Meeting was adjourned at 8:17 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the December 2, 2013 Town Board Meeting.